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Policies and Procedures

Aging "In Progress" Crisis Events

There are over 1,600 'In Progress' Crisis Events in eHEAT for energy emergencies, some with reported dates as far back as October, 2013. EAP Service Providers must determine what is needed in each instance and either pay the vendor or cancel the Crisis event.

To find 'In Progress' Crisis events in eHEAT search in 'Reports' menu> 'EAP' tab> 'Crisis Benefit Reports' for Crisis records and select 'Event Status' ''In Progress' and process the event. Each Crisis event must be reviewed to determine the correct outcome of the event.

Service Providers with higher numbers of aging Crisis events will be contacted by DOC EAP staff to address their aging Crisis events and to determine a corrective action for timely processing of Crisis events in the future.

EAP Annual Training

EAP Annual Training is scheduled on Wednesday, August 13 & Thursday, August 14, 2014

Location: River's Edge Convention Center - 10 Fourth Ave South, St Cloud MN 56301

Dates: Wednesday, August 13, 2014
Thursday, August 14, 2014

Time: 8:00 Registration first day
Doors open at 8:20
8:00 to 4:30 each day

Agenda: FFY2015 EAP Program Policies and Procedures

Attendees: Send two attendees per agency. One must be the EAP Coordinator.

RSVP: All participants must register with Kathy Hochreiter by **Friday, June 6, 2014**
Phone: (651) 539-1809, Email: kathy.hochreiter@state.mn.us
Please indicate if you will be having the buffet lunch and any special dietary requirements.

Lodging: Please make your own accommodations. **We recommend getting your reservations right away as St Cloud hotel space seems limited during the dates of the training.**

Room blocks are held under MDOC Energy Assistance Program (EAP) at Le St Germain and GrandStay Residential, which are both located fairly near the River's Edge Convention Center.

Le St Germain
404 St Germain West
St Cloud, MN 56301
(320) 654-1661
http://www.lestgermainsuitehotel.com/
Room rate: $109 plus tax

GrandStay Residential Suite
213 Sixth Avenue S
St Cloud, MN 56301
(320) 251-5400
http://www.roomstays.com/hotel/625880
Room rate: $93.27 all inclusive

Other hotels in the area include:
- Kelly Inn Best Western: (320) 253-0606 – though they may not have space
- Days Inn St Cloud: (320)-253-4444
- Quality Inn: (320) 251-1500
- AmericInn Motel & Suites St. Cloud: (320) 253-6337

Food: Buffet lunches, coffee and snacks will be provided

Updates

FFY14 EAP Application Comparison Report

Application Count Comparison			
Report Consists of Data from 2014-04-15			
Application Status	Count As Of: 2014-04-15	Count As Of: 2013-04-15	Count As Of: 2012-04-15
Approved	137,515	131,098	151,863
Complete	875	1,156	381
SUB TOTAL	138,390	132,254	152,244
Incomplete	6,314	6,384	2,706
Logged	2,756	2,065	645
Denied	12,585	16,886	16,037
Closed	359	414	513
SUB TOTAL	21,655	25,335	19,388
Pre-Logged	32,800	41,536	39,325
Void	616	557	585